



PCBC® 2024 PAYMENT/CANCELLATION POLICY & SHOW MANAGEMENT RIGHTS
June 19th& 20th, 2024, Anaheim Convention Center

This is a summary of, and not a replacement for, the full policies stated in the PCBC Rules & Regulations agreed to by the exhibitor at the time of submission of the online booth contract.

PAYMENT POLICY:

1. For Booth Contracts received prior to January 12, 2024:
 - Upon submission of the online contract, a 50% non-refundable deposit of total booth fees is due. **The 50% deposit must be received within two (2) weeks of the contract submission date, or your space will be released.**
 - **The remaining 50% will be due by January 12, 2024.** If the balance is not received by this date, the Exhibitor will be considered in breach of the contract, and no return of rental fees will be made. After January 12, 2024, all balances are due and payable in full.
2. For Booth Contracts received on or after January 12, 2024:
 - 100% of the booth space total will be due within (2) weeks.
3. Any contract/application submitted within thirty (30) days of the show must be submitted with full payment by credit card.

CANCELLATION POLICY:

- If notification of cancellation of exhibit space is received by January 12, 2024, the Exhibitor will be refunded all payments minus the 50% non-refundable deposit of total booth fees.
- If notification of cancellation of all exhibit space is received after January 12, 2024, no refunds will be made, and the Exhibitor will be liable for one hundred percent (100%) of the exhibit space rental fee, even if exhibit space is resold.

REDUCTION OF EXHIBIT SPACE POLICY:

- Reduction requests received in writing by January 12, 2024, will be refunded appropriate payments minus the 50% non-refundable deposit
- No refunds will be made for square footage reductions or cancellations of exhibit space after January 12, 2024, even if exhibit space is resold.

SHOW MANAGEMENT RESERVES THE RIGHT:

- To refuse to permit an Exhibitor which, in its sole opinion, violates this Contract to participate in one or more future PCBC Exposition(s) by reason thereof.
- To reject, remove or prohibit any exhibit in whole or in part, or any Exhibitor or its representatives if in the opinion of Show Management, the exhibit or the activities of the Exhibitor or its representatives violates the Contract, the Rules or Regulations, Exhibitor Service Kit or are detrimental to the aims, goals, and purposes of the Show. Show Management prohibits abusive conduct and inappropriate behavior toward Show Management, attendees, guests, exhibitors, or any affiliated representative of the Show.
- To close an exhibit booth or eject any Exhibitor or its representatives from the Show for violation of the Rules and Regulations or for any other stated reasons. In this event, the Exhibitor will have forfeited all exhibit space rental fees, registration fees or any other fees, and therefore not be entitled to any refunds, and will remain liable for any damages due to its actions. Whenever possible, the Exhibitor will be given notification and reasonable time to correct the problem.