



PCBC® 2022 PAYMENT/CANCELLATION POLICY & SHOW MANAGEMENT RIGHTS

June 22-23, 2022

This is a summary of, and not a replacement for, the full policies stated in the [PCBC Rules & Regulations](#) agreed to by the exhibitor at the time of submission of online booth contract.

PAYMENT POLICY:

For all Booth Contracts

- Upon submission of the online contract, a 100% payment of total booth fees is due. The 100% payment must be received within two (2) weeks of contract submission date. If a 100% payment is not received by the due date, booth space will be released without prior notification from Show Management.
- Any contract/application submitted within thirty (30) days of the show, must be submitted with full payment by credit card.

CANCELLATION POLICY:

- If notification of cancellation of exhibit space is received after the contract has been submitted and payment has been made, no refunds will be made, and the Exhibitor will be liable for one hundred percent (100%) of the exhibit space rental fee, even if exhibit space is resold.
- Submission of the online contract and exhibit space request is a temporary reservation only. Submitting contract and space request does not guarantee requested space, nor does it qualify for a confirmed booth assignment. Booth space will only be confirmed and guaranteed after the 100% payment of the booth space total is received within two (2) weeks of contract submission.
- In the case of a force majeure event, including pandemics/epidemics, which make it impossible or illegal for PCBC to hold its event, full refunds will be provided.

REDUCTION OF EXHIBIT SPACE POLICY:

- Reduction of Exhibitor's exhibit space is treated similar to cancellation of exhibit space.
- No refunds will be made for square footage reductions of exhibit space after the 100% payment of the booth space total is received, even if exhibit space is resold.

SHOW MANAGEMENT RESERVES THE RIGHT:

- To refuse to permit an Exhibitor which, in its sole opinion, violates this Contract to participate in one or more future PCBC Exposition(s) by reason thereof.
- To reject, remove or prohibit any exhibit in whole or in part, or any Exhibitor or its representatives if in the opinion of Show Management, the exhibit or the activities of the Exhibitor or its representatives violates the Contract, the Rules or Regulations, Exhibitor Service Kit or are detrimental to the aims, goals and purposes of the Show. Show Management prohibits abusive conduct and inappropriate behavior toward Show Management, attendees, guests, exhibitors or any affiliated representative of the Show.
- To close an exhibit booth or eject any Exhibitor or its representatives from the Show for violation of the Rules and Regulations or for any other stated reasons. In this event, the Exhibitor will have forfeited all exhibit space rental fees, registration fees or any other fees, and therefore not be entitled to any refunds, and will remain liable for any damages due to its actions. Whenever possible, the Exhibitor will be given notification and reasonable time to correct the problem.