



## 2018 CATEGORY ENTRY REQUIREMENTS

- Entries from the United States and International projects in any and all international countries of the world are eligible.
- Eligible entries include any project or development that was open for sale, lease or rental at any time after January 1, 2017 are eligible. (*with certificate of occupancy*)
- On the Boards entries must have at least 1 governmental approval and have forward progress. They can be under construction - just not available for occupancy as of the entry deadline.
- Density is determined by middle of street - parks not included - no common areas.
- On-the-Boards entry materials may be photographs or images of sketches or models of major community features and various product types.
- Photo release form is required when photography is submitted - must be signed by the owner of the photography or holder of usage rights.
- INTERNATIONAL Categories 45-47 ~ open to any community/project located outside North America

### COMMERCIAL/RETAIL

#### 1. Best Special Use Project

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.

#### 2. Best Recreational Use Facility

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.

#### 3. Best Commercial Project — under 20,000 sq ft

*Includes Commercial, Retail and Office applications*

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.

#### 4. Best Commercial Project — 20,000 sq. ft. & over

*Includes Commercial, Retail and Office applications*

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.



**5. Best Rehabilitation Project - Includes Office, Commercial and Industrial**

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: For renovations and remodels, include at least one "before" view, with a maximum of 4 "befores" and 6 to 8 "afters". Include at least three exteriors and at least one interior; additional images recommended. Before and after photos absolutely necessary and must be identified as "before" and "after".

**6. Best Interior Renovations - May include tenant improvements**

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: For renovations and remodels, include at least one "before" view, with a maximum of 4 "befores" and 6 to 8 "afters". Include at least three exteriors and at least one interior; additional images recommended. Before and after photos absolutely necessary and must be identified as "before" and "after". Proof of design review or approval should be provided – or building permit
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**7. Best Educational Project - excludes housing, may be on the boards**

- Project/Team Information Form
- Photo Release Form
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.

**CUSTOM & RENOVATED HOMES**

**8. Best Custom Home under 4,000 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.

**9. Best Custom Home 4,000 to 8,000 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.



**10. Best Custom Home over 8,000 sq. ft.**

- Project/Team Information Form
- Site Plan
- Photo Release Form
- Floor Plan
- Images: up to 12 images. Include at least three exteriors and at least one interior; additional images recommended.

**11. Best On the Boards Custom Home**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: up to 12 images ~ Submitted materials may be photographs of or images of sketches or models of home. Please provide adequate number of renderings, models for judges to view plan.

**12. Best Renovated or Restored Single House**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: For renovations and remodels, include at least one "before" view, with a maximum of 4 "befores" and 6 to 8 "afters". Include at least three exteriors and at least one interior; additional images recommended. Before and after photos absolutely necessary and must be identified as "before" and "after".

**13. Best Renovated, Restored or Adaptive Re-Use Residential Project**

*(adaptive re-use – change of occupancy or use)*

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: For renovations and remodels, include at least one "before" view, with a maximum of 4 "befores" and 6 to 8 "afters". Include at least three exteriors and at least one interior; additional images recommended. Before and after photos absolutely necessary and must be identified as "before" and "after".

**TARGETED USE RESIDENTIAL - (For Sale or Rent)**

**14. Best Mixed Use Project**

*Category may be split based on gross floor area*

*Total gross under 50,000 sq. ft. & Total gross 50,000 sq. ft. & over*

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features



**15. Best On-the Boards Mixed Use Project**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features. Submitted materials may be photographs of or images of sketches or models of major features and various product types. Please provide adequate number of renderings, models for judges to view plan.
- Proof of design review or approval should be provided – or building permit

**16. Affordable Housing Community – under 30 du/acre**

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**17. Affordable Housing Community – 30 to 60 du/acre**

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**18. Affordable Housing Community - 60 to 100 du/acre**

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**19. Affordable Housing Community - 100 du/acre or more**

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features



**20. Best Supportive / Transitional Housing - *May be on-the-boards***

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**21. Multi-Family Housing Community — under 30 du/acre**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**22. Multi-Family Housing Community - 30-60 du/acre**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**23. Multi-Family Housing Community - 60 to 100 du/acre**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**24. Multi-Family Housing Community - over 100 du/acre**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features



**25. Best Student or Faculty Housing - On or Off Campus Residential**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features.

**26. On the Boards Multi-Family Community**

*Category maybe broken by density*

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Building Plan
- Images: up to 12 images. Suggest exteriors and interiors. We recommend additional images showing overall view of the community and/or special architectural or planning features. Submitted materials may be photographs of or images of sketches or models of major features and various product types. Please provide adequate number of renderings, models for judges to view plan.
- Proof of design review or approval should be provided – or building permit

**SENIORS HOUSING**

**27. Best Affordable Senior Housing Community**

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**28. Best Age Qualified Senior Living Community - For Sale/Rent**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan - Submit a set of 4 representative models/plans.
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features



**29. Best Service Enriched Senior Community - IL/AL/Memory Care**

- Project/Team Information Form
- Affordability Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features

**30. Best Senior Housing Community - On the Boards**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan - Submit a set of 4 representative models/plans.
- Building Plan - if applicable
- Submit 6 to 8 images. Suggest exteriors and interiors. We recommend additional images showing overall view of the community and/or special architectural or planning features. Submitted materials may be photographs or images of sketches or models of major features and various product types. Please provide adequate number of renderings, models for judges to view plan number of renderings, models for judges to view plan.
- Proof of design review or approval should be provided – or building permit

**SITE PLANNING**

**31. Community Land Plan - *May be split based upon community/site scale***

- Project/Team Information Form
- Photo Release Form
- Site Plan.
- Submit digital illustrations and photos that address community, neighborhood character, environmental issues, circulation, land uses, topography, innovative solutions, etc. Entry monuments, street scenes, rec areas, green belts, open space and aerial/bird's eye views can all be helpful. Indicate product types and densities.
- Submit up to 8 images.

**32. On the Boards Site Plan**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Submit digital illustrations and photos that address community, neighborhood character, environmental issues, circulation, land uses, topography, innovative solutions, etc. Entry monuments, street scenes, rec areas, green belts, open space and aerial/bird's eye views can all be helpful. Indicate product types and densities.
- Submit 6 to 8 images.

***NOTE: On-the-Boards entries views may be photographs or images of sketches or models of major community features and various product types.***



## **SINGLE FAMILY PRODUCTION HOUSING**

### **33. Best Single Family Detached Home — under 1,500 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan - Your site plan for these categories can be for a single home ("footprint"), or part or the entire project site, or both. At least one drawing should show a typical home on a typical lot, with lot dimensions shown
- Floor Plan
- Images: up to 12 images. Include a front elevation with at least 4 interiors.

### **34. Best Single Family Detached Home — 1,500 to 2,499 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan - Your site plan for these categories can be for a single home ("footprint"), or part or the entire project site, or both. At least one drawing should show a typical home on a typical lot, with lot dimensions shown
- Floor Plan
- Images: up to 12 images. Include a front elevation with at least 4 interiors.

### **35. Best Single Family Detached Home — 2,500 to 2,999 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan - Your site plan for these categories can be for a single home ("footprint"), or part or the entire project site, or both. At least one drawing should show a typical home on a typical lot, with lot dimensions shown
- Floor Plan
- Images: up to 12 images. Include a front elevation with at least 4 interiors.

### **36. Best Single Family Detached Home — 3,000 to 3,499 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan - Your site plan for these categories can be for a single home ("footprint"), or part or the entire project site, or both. At least one drawing should show a typical home on a typical lot, with lot dimensions shown
- Floor Plan
- Images: up to 12 images. Include a front elevation with at least 4 interiors.

### **37. Best Single Family Detached Home — 3,500 to 4,500 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan - Your site plan for these categories can be for a single home ("footprint"), or part or the entire project site, or both. At least one drawing should show a typical home on a typical lot, with lot dimensions shown
- Floor Plan
- Images: up to 12 images. Include a front elevation with at least 4 interiors.





**38. Best Single Family Detached Home — Over 4,500 sq. ft.**

- Project/Team Information Form
- Photo Release Form
- Site Plan - Your site plan for these categories can be for a single home ("footprint"), or part or the entire project site, or both. At least one drawing should show a typical home on a typical lot, with lot dimensions shown
- Floor Plan
- Images: up to 12 images. Include a front elevation with at least 4 interiors.

**NEW CATEGORIES**

**39. Best Residential Detached Housing - Cluster Housing - 8 to 15 du/Acre**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plans
- Images: up to 12 images that represent the project.

**40. Unique Residential Detached Housing - Over 15 du/Acre**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plans
- Images: up to 12 images that represent the project.

**41. Innovative Housing Design - examples: tiny houses, modular, creative concepts**

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plans
- Images: up to 12 images that represent the project.

**42. Best Indoor/Outdoor Lifestyle for a Home** (*relationship of the spaces as they relate to the overall design*)

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: up to 12 images that represent the project.

**43. Best Indoor/Outdoor Lifestyle for a Community** - (*relationship of the spaces as they relate to the overall*)

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan
- Images: up to 12 images that represent the project.



## ENERGY HONORS

### 44. Best Innovative Energy Design

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan(s)
- Images: 6 to 8 images that represent the home.
- Submit documentation drawings with energy calculations.

## INTERNATIONAL AWARDS ~ *Defined as any community/project located outside North America*

### 45. Best International Residential Project

- Project/Team Information Form
- Floor Plan - Submit a set of up to 4 representative models/plans
- Images: up to 12 images. Suggest least 4 exteriors, including front and rear elevation, or rear/slide. Include at least 2 interiors. We recommend up to 4 additional images showing overall view of the community and/or special architectural or planning features.

### 46. Best International Commercial & Special Use Project

- Project/Team Information Form
- Site Plan
- Floor Plan
- Images: up to 12 images that emphasize community

### 47. Best International On-the-Boards Project– Commercial and Residential Awards

- Project/Team Information Form
- Site Plan
- Submit digital illustrations and photos that address community, neighborhood character, environmental issues, circulation, land uses, topography, innovative solutions, etc. Entry monuments, street scenes, rec areas, green belts, open space and aerial/bird's eye views can all be helpful. Indicate product types and densities.
- Images: up to 12 images that emphasize community **NOTE: On-the-Boards entries views may be photographs or images of sketches or models of major community features and various product types.**

## COMMUNITIES OF THE YEAR

### 48. Multi-Family Community of the Year

*To be eligible for this category the community must be submitted in a least one of the Multifamily Categories 14, 16-24*

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Building Plan
- Submit up to 12 images. Show at least 3 exteriors, Include at least 2 interiors. With additional images showing overall view of the community and/or special architectural or planning features



#### **49. Residential Detached Collection of the Year**

*Defined as a single builder – series of home plans - To be eligible for this category at least one plan must be submitted in the SingleFamily Plan Categories 33-40*

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan - Submit up to 4 representative models/plans.
- Images: up to 12 images that emphasize community

#### **50. Masterplan Community of the Year**

*Defined as single or multiple builders within a larger community with multiple series of home plans plus community amenities. To be eligible for this category at least product type must be submitted in Categories 14, 16-24 OR Categories 33-40*

- Project/Team Information Form
- Photo Release Form
- Site Plan
- Floor Plan - Submit a set of the most representative models/plans.
- Images: 6 to 8 images that emphasize community